



Chair: Nick Dyble

Clerk: Gail Robinson

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 28TH OCTOBER 2025 FROM 19.00 AT JEPHSON HALL**

PRESENT:

Cllr N Dyble – Chair, Cllr G Roberts, Cllr R Dyble, Cllr B White, Cllr A Sylvester
Cllr P Kunes

No members of the public

In the absence of the Clerk Cllr Dyble kindly took the minutes.

1. **Welcome – a formal welcome was given by the Chair**

Open Session for Parishioners Questions:

As there were no members of the public present there were no questions.

2. **To consider apologies for absence**

It was **resolved** to accept apologies from Cllr T Roberts, Cllr G Coates and Cllr S Dolby.

3. **To record Councillors' declarations of interest**

There were no declarations of interest.

4. **To approve the meeting minutes from the Parish Council Meeting held on the 16th of September 2025**

It was proposed by Cllr G Roberts that the minutes should be accepted as a true and accurate record of the meeting held on 16th September 2025. This was seconded by Cllr White and all agreed. It was therefore **resolved** to sign the minutes.

5. **To consider matters arising from the last meeting:**

- a. Speedwatch update

Cllr White volunteered to take over organising. Cllr N Dyble will speak to Cllr Dolby in the first instance.

- b. Memorial names update

It was noted that research is still ongoing.

- c. Defib pad – to confirm receipt and installation
Cllr N Dyble confirmed that replacement pads were received and installed by himself on 24th October. The expiry date for these pads is 28th September 2027.
- d. Memorial garden cut back in time for Remembrance Sunday
Cllr N Dyble noted that the Clerk has confirmed that the Mowing Man will cut the shrubs back at the memorial garden in time for Remembrance Sunday.
- e. SSE updates
Cllr N Dyble noted that the Clerk had no update to give regarding SSE. However, Utility Aid are asking the Clerk to sign a Letter of Authority (LOA). It was agreed that no SSE or Utility Aid documents should be signed until confirmation that any outstanding refunds have been received. Cllr N Dyble to discuss this with the Clerk.

6. To receive Chairman (inc. SAM & NDP updates) and Clerks Reports

Chairman:

- Two SAM2 speed reports were discussed. Apart from the small minority of high speeds, the adjusted figures show that 40.8% of vehicles entering the 30mph limit on Sutton Road heading west are breaking the speed limit. The overall average is 35.8mph. On the same road heading west in the 40mph zone, 16.3% are breaking the limit but the overall average is low at 34.3mph. Two new batteries are required for the SAM2 signs and Cllr N Dyble has found an online deal for the two at £94.75. Cllr R Dyble proposed that it should be agreed to purchase the batteries at the cost of £94.75. This was seconded by Cllr G Roberts and all agreed. It was therefore **resolved** to make the purchase.

The Clerk sent the following report:

- Attended 'Scribefest' hosted by Scribe the accounting package provider. This was a whole day event.
- Emails accessible and password changed.
- WIX access is still progress. Subscription details needed ready for November payment. Currently not possible to add anything to the website.
- Clerk employment starter details sent to Ewing accountants.
- UTB – New Clerk details sent 29.9.25, and agreed 19.10.25, as per phone call 22.10.25, access details should be with Clerk a few days after this. Therefore, no bank statements yet. Update as of 23.10. 25, the Clerk is able to access UTB and bank account details to be presented at finance.
- Microsoft 365 added to laptop, cost £84.99. However, the Clerk thinks the access email is walpolecrosskeys@outlook.com and currently has not access details to that email address.

7. To receive County and Borough Councillor's Reports

Cllr Kunes reported:

- Local Government Reorganisation – The proposal for three councils (West Norfolk, East Norfolk and Greater Norwich) has been submitted to Government and a decision is expected March 2026.

- A new swimming pool for King's Lynn is planned at Lynn Sport. The existing St James pool is leaking, and the building is inefficient to run.
- KLWNBC is to replace more of its vehicles with electric ones.
- The ferry at West Lynn is now operational again. Both jetties and steps have been rebuilt.

8. **Finance:**

- a. Approve bank statements/reconciliation and payments/receipts for September 25
Bank statements provided but not the Scribe reconciliation. It was proposed by Cllr R Dyble to accept the bank statement balances. This was seconded by Cllr White and all agreed.
- b. Approve payments to date for October
 - Mowing Man invoice 44 £70.00
 - Clerk WFH £26.00
 - Clerk wage Oct £305.60
 - Clerk exp Microsoft £84.99
 - HMRC £69.80
 - UTB £6.00
 - BCKLWN Dog bin £158.18Cllr R Dyble proposed that the above payments should be approved. This was seconded by Cllr White and all agreed.
- c. Income
 - Precept £6540.00
 - Interest £50.65
 - Interest £61.35

9. **Planning Matters –**

To consider PC consultation comments on all new planning applications & decisions received before the meeting, as attached and any others received after the agenda has been issued:

- a. Applications –
 - 25/01694/F - Retrospective planning permission for horse walker/trainer. Planning Permission for single storey timber shed at Fern House Market Lane Walpole St Andrew Wisbech Norfolk PE14 7LX – deadline 12.11.25 Cllr N Dyble proposed that application 25/01694/F should be supported. This was seconded by Cllr G Roberts and all agreed. It was **resolved** to make a support response.
 - 25/01632/F - HOUSEHOLDER- Proposed single storey front/ side extensions and garage conversion to create a residential annexe, garden room and entrance lobby at Bonnets Farm 75 Station Road Walpole Cross Keys King's Lynn Norfolk PE34 4HB – deadline 4.11.25 Cllr N Dyble proposed that application 25/01632/F should be supported. This was seconded by Cllr G Roberts and all agreed. It was **resolved** to make a support response.

- b. Decisions – None
- c. To note decisions made prior to the meeting in line with the Standing Orders
 - 25/01588/F -Demolition of existing building and erection of proposed two storey 4 bedroom house and separate two car garage at Rose Cottage 105 Sutton Road Walpole Cross Keys King's Lynn Norfolk PE34 4HE – no objection (submitted 15.10.25)

10. **To discuss Highways, Crime, Environmental and Gardens**

- Crime: Cars that are parked near the junction of Station Road North and Little Home Road creates a hazard. The procedure to report such instances is to be found.
- Environmental: It is pleasing to observe Tawney Owls along Station Road although their loud calls at night can be a bit annoying!

11. **Correspondence/Communications – including received after agenda issue date:**
None received.

12. **To receive Representative reports**
Nothing to report.

13. **To receive items for next meeting agenda**

- Discuss installation of bus shelter seats, replacement of millennium garden information board and painting of the milestone

14. **To confirm meeting dates for 2026**
27th January, 24th March, 26th May, 28th July, 22nd September, 24th November – all Jephson Village Hall bookings made.

Dates are confirmed and will be posted on the noticeboards.