



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 15TH of APRIL 2025 FROM 19.00 AT JEPHSON HALL

PRESENT: Cllrs: N Dyble (ND), R. White (RW), G. Roberts (GR),
G. Coates (GC), T Roberts (TW).
Borough Councillor Sandra Squire. Julian Kirk

1 member of the public was in attendance.

- 1. WELCOME** – a formal welcome was given by the Chair
Open Session for Parishioners Questions: None
- 2. APOLOGIES FOR ABSENCE** – Cllrs R Dyble & Sylvester.
- 3. COUNCILLORS DECLARATIONS OF INTEREST** – none
- 4. MINUTES**
To approve the meeting minutes from the 18th of March 2025 proposed ND, seconded GR and unanimously accepted by all present at that meeting.
- 5. MATTERS ARISING:**
 - a. Speedwatch – RW to contact Rosie Dyble to move this forward. Julian Kirk offered to volunteer.
 - b. Solar power for street lighting – ND to take location photos and forward to clerk who will request quote from Westcotec. ACTION: ND/Clerk
 - c. Memorial names – ND has a volunteer to research the names. All in favour.
 - d. Meeting frequency – ND proposed bi-monthly, seconded GR and all in favour. An extraordinary meeting can be called if an urgent matter arises between meeting dates.
 - e. Anna Sylvester requested we acknowledge the great work by the Wombles recent litter pick. JK advised that litter picking equipment should be in the shed on the Hall site.
- 6. CHAIRMANS REPORT:** SAM speed reports to follow next week. The Market Lane unit data for the last 2 weeks will be impacted by the road closures and traffic lights. The contractors are to move our bus shelter and litter bin.

CLERKS REPORT: Continue to be spending a lot of time on the incorrect charges by SSE and confirmed that our Direct Debit had been cancelled so they cannot take incorrect payments again.

Jan Luck has replaced the defibrillator battery which was due to expire, and it was agreed to send her a gift voucher for £40.00 in thanks.

A Safeguarding Policy has been completed to ensure we are compliant.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS: Cllr Squire advised that the Borough have been very busy with the completion and approval of the Local Plan. Her team have been working tirelessly to collect the nurdles on the beaches, however the insurance will not cover a further "hoover" which means hand picking continues. The Environmental Health have also been involved regarding the effect on fish etc. Devolution – looking at a unitary with BCKLWN, North Norfolk and Breckland although Norfolk only want 1 unitary which is not supported. The election for the mayor will take place next year to cover Norfolk & Suffolk. Government still quite vague.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for March – proposed GR, seconded RW and all in favour.
- b. To approve payments, to date, for April – proposed ND, seconded RW and all in favour. 60% increase in dog bin emptying to be updated on budget.
- c. To discuss and approve the year-end Financial Review – proposed ND, seconded GR with all in favour.
- d. AGAR – the internal auditor report was well received with no recommendations. The AGAR Sections 1 (Governance Statement) and 2 (Accounting Statements) were signed by the Chairman and Clerk after acceptance proposed by ND, seconded TR and all in favour.

9. PLANNING MATTERS:

- a. New Applications – None
- b. New Decisions – None
- c. Housing Allocations on the Local Plan are for 29 new houses but this should include the 9 homes already completed between 2021 & 2024 and the 20 homes with planning permission as of April 24. Thanks to Cllr Squire for this update.

10. CORRESPONDENCE AND COMMUNICATIONS:

Email received from a resident regarding the parking issues outside of the school and ND replied and also advised the police. This included parking on footpaths, blocking drives and parking on junctions.

11. To discuss Highways, Crime, Environment and Gardens

- a. Highways – GC raised the bollards on Eastlands Bank still not in place and clerk will chase this with Highways.
- b. Crime – none
- c. Rosie Dyble had sourced a new board for the map at £189 and this was proposed by ND, seconded TR and all in favour. Will come out of CIL funds.

12. REPRESENTATIVES REPORTS - GC to email details of last meeting.

13. ITEMS FOR NEXT MEETING AGENDA:

- Speedwatch update
- Solar power for the lights quote
- Memorial names update

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The next Parish Meeting will be on the 20th of May 2025 from 7pm – this will be the Annual Parish Meeting, followed by the Annual Parish Council Meeting.

The meeting closed at 8.06pm

WALPOLE CROSS KEYS PARISH COUNCIL PAYMENTS FOR APRIL 2025

Salary	£ 408.96	
HMRC	£ 102.20	
Walpole Mowing Man	£ 70.00	Standing Order
BCKLWN dog bin	£ 158.18	Direct debit monthly
SSE	£ 44.59	
Hall Hire	£ 16.00	
Clerk Expenses March	£ 26.00	
Ewings – payroll provider	£ 192.00	
J Raby - Internal Audit	£ 50.00	

Signature

Date