



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Caroline Boyden

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 16th of SEPTEMBER 2025 FROM 19.00 AT JEPHSON HALL

PRESENT: Cllrs: N Dyble (ND), R. White (RW), R Dyble (RD),
G Roberts (GR), S Dolby (SD), T Roberts (TW).
County Councillor Julian Kirk

No members of the public in attendance.

1. **WELCOME** – a formal welcome was given by the Chair
Open Session for Parishioners Questions: None
2. **APOLOGIES FOR ABSENCE** – Cllrs Sylvester & Coates
3. **COUNCILLORS DECLARATIONS OF INTEREST** – none
4. **MINUTES**
To approve the Parish Council meeting minutes from the 15th of July 2025 proposed ND, seconded RW and unanimously accepted by all present at that meeting.
5. **MATTERS ARISING:**
 - a. Speedwatch – deferred to next meeting
 - b. Memorial Names - ND reported that the volunteer had started to research the names but not as easy as first thought as the Parish Council was just Walpole and covered 3 parishes. Cllr Kirk suggested contacted the archives at NCC and perhaps church records?
6. **CHAIRMAN'S REPORT:**

SAM speed reports – Sutton Road/ Low Road junction heading west 30mph
5.7.25 to 8.8.25: Daily average 605, total vehicles 9387, overall average speed 29.6 with 85th percentile at 36.2. Average speed over the limit 35.7 with max speed of 65mph on 30.7.25 at 04.45
Millenium Garden, Sutton Road, heading east 40mph 15.7.25 to 4.9.25: Daily average 605, total vehicles 9,387, overall average speed 33.8 with 85th percentile of 40.
Average speed over the limit 44.8 with max speed of 85mph on 15.8.25 at 22.00 hrs.
Full details on the website.

It was agreed to order the new defib pads for delivery to ND.

Neighbourhood Plan update – The Regulation 15 has been completed and now starting the statutory Regulation 16 consultation which will run from 29th of September to the 10th of November inclusive. This should allow the Examiner to report by January 2026.

CLERKS REPORT: August was a very busy month with amendments and updates to the policies and procedures which are now all up to date and on the website to meet compliance. Approval – all in favour.

Attended training on the forthcoming assertion 10 due to go live on 1.4.26 and concerns raised that the .gov.uk emails for all parish councillors were not necessary and costly. Also attended 3 sessions on devolution/Local Government Reorganisation. The SSE issue continues with a second contract issued which has not been approved and the 2 payments of £115 are still outstanding.

The clerk thanked everyone for their support over the last years.

Gail Robinson will be our new clerk, starting on the 1st of October 2025.

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:

NO BOROUGH COUNCILLOR REPORTS

Cllr Kirk advised that the County Council are still proposing a single unitary for Norfolk, but the districts have put forward their plans for 3. A Borough meeting is scheduled for 18th of September. Concerns raised regarding the costs involved.

The County Councillors elections due May 26 might well not go ahead as unitary councillor elections will be held in 2027.

Cllr Kirk advised that the community grant available for village events/communities is still available along with his members fund.

8. FINANCE:

- a. Approve the bank reconciliation and payments/receipts for July & August – proposed ND, seconded RW and all in favour.
- b. To approve payments, to date, for September – proposed ND, seconded TR and all in favour.
- c. To approve the statutory 3.2% pay increase for the clerk from 1.4.25 – all in favour.

9. PLANNING MATTERS:

- a. New Applications –
25/01449/F – proposed remodel and alterations incorporating single storey rear extension following removal of existing conservatory, render and cladding of exterior at High House, 117 Sutton Road. This was discussed and it was agreed to support this application as same footprint and at the rear of the property. Proposed GR, seconded SD and all in favour.
- b. New Decisions – None

10. CORRESPONDENCE AND COMMUNICATIONS:

2026 meeting dates – agreed to move to the 4th Tuesday of the month, bi-monthly. Clerk to book the hall and confirm dates to all. ACTION: Clerk
NOTE last Tuesday in November not available so will book 28th of October.

11. To discuss Highways, Crime, Environment and Gardens

a. Highways – TR raised the crosses painted on local roundabouts and RD advised the cost to remove was £3.6k each.

No crime to report but there was a house fire on Sutton Road.

Environment – Nothing to report

Gardens – RD advised that the shrubs need cutting back at the memorial garden in time for the remembrance Sunday. Clerk to chase gardener. ACTION: Clerk

12. REPRESENTATIVES REPORTS - none

13. ITEMS FOR NEXT MEETING AGENDA:

- Speedwatch update
- Memorial names update
- SSE update

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The next Parish Meeting will be on the 28th of October 2025 from 7pm

The meeting closed at 7.46pm

The new Parish Clerk, Gail Robinson was introduced to the parish councillors

September payments:

Salary	£ 394.00
HMRC	£ 109.71
Walpole Mowing Man	£ 70.00
BCKLWN dog bin	£ 158.18
Clerk Expenses Aug/Sept	£ 160.64
Inc poppy wreath/defib pads	

Signature

Date