



Chair: Nick Dyble

Clerk: Caroline Boyden

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**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY THE 16th of  
SEPTEMBER 2025 FROM 19.00 AT JEPHSON HALL**

**PRESENT:** Cllrs: N Dyble (ND), R. White (RW), R Dyble (RD),  
G Roberts (GR), S Dolby (SD), T Roberts (TW).  
County Councillor Julian Kirk

No members of the public in attendance.

**1. WELCOME** – a formal welcome was given by the Chair  
Open Session for Parishioners Questions: None

**2. APOLOGIES FOR ABSENCE** – Cllrs Sylvester & Coates

**3. COUNCILLORS DECLARATIONS OF INTEREST** – none

**4. MINUTES**

To approve the Parish Council meeting minutes from the 15th of July 2025 proposed ND, seconded RW and unanimously accepted by all present at that meeting.

**5. MATTERS ARISING:**

- a. Speedwatch – deferred to next meeting
- b. Memorial Names - ND reported that the volunteer had started to research the names but not as easy as first thought as the Parish Council was just Walpole and covered 3 parishes. Cllr Kirk suggested contacted the archives at NCC and perhaps church records?

**6. CHAIRMANS REPORT:**

SAM speed reports – Sutton Road/ Low Road junction heading west 30mph  
5.7.25 to 8.8.25: Daily average 605, total vehicles 9387, overall average speed 29.6  
with 85<sup>th</sup> percentile at 36.2. Average speed over the limit 35.7 with max speed of  
65mph on 30.7.25 at 04.45  
Millenium Garden, Sutton Road, heading east 40mph 15.7.25 to 4.9.25: Daily average  
605, total vehicles 9,387, overall average speed 33.8 with 85<sup>th</sup> percentile of 40.  
Average speed over the limit 44.8 with max speed of 85mph on 15.8.25 at 22.00 hrs.  
Full details on the website.

It was agreed to order the new defib pads for delivery to ND.

Neighbourhood Plan update – The Regulation 15 has been completed and now starting the statutory Regulation 16 consultation which will run from 29<sup>th</sup> of September to the 10<sup>th</sup> of November inclusive. This should allow the Examiner to report by January 2026.

**CLERKS REPORT:** August was a very busy month with amendments and updates to the policies and procedures which are now all up to date and on the website to meet compliance. Approval – all in favour.

Attended training on the forthcoming assertion 10 due to go live on 1.4.26 and concerns raised that the .gov.uk emails for all parish councillors were not necessary and costly. Also attended 3 sessions on devolution/Local Government Reorganisation. The SSE issue continues with a second contract issued which has not been approved and the 2 payments of £115 are still outstanding.

The clerk thanked everyone for their support over the last years.

## **7. COUNTY AND BOROUGH COUNCILLORS' REPORTS:**

### **NO BOROUGH COUNCILLOR REPORTS**

Cllr Kirk advised that the County Council are still proposing a single unitary for Norfolk, but the districts have put forward their plans for 3. A Borough meeting is scheduled for 18<sup>th</sup> of September. Concerns raised regarding the costs involved.

The County Councillors elections due May 26 might well not go ahead as unitary councillor elections will be held in 2027.

Cllr Kirk advised that the community grant available for village events/communities is still available along with his members fund.

## **8. FINANCE:**

- a. Approve the bank reconciliation and payments/receipts for July & August – proposed ND, seconded RW and all in favour.
- b. To approve payments, to date, for September – proposed ND, seconded TR and all in favour.
- c. To approve the statutory 3.2% pay increase for the clerk from 1.4.25 – all in favour.

## **9. PLANNING MATTERS:**

- a. New Applications –  
25/01449/F – proposed remodel and alterations incorporating single storey rear extension following removal of existing conservatory, render and cladding of exterior at High House, 117 Sutton Road. This was discussed and it was agreed to support this application as same footprint and at the rear of the property. Proposed GR, seconded SD and all in favour.
- b. New Decisions – None

## **10. CORRESPONDENCE AND COMMUNICATIONS:**

2026 meeting dates – agreed to move to the 4<sup>th</sup> Tuesday of the month, bi-monthly. Clerk to book the hall and confirm dates to all. ACTION: Clerk  
NOTE last Tuesday in November not available so will book 28<sup>th</sup> of October.

## **11. To discuss Highways, Crime, Environment and Gardens**

- a. Highways – TR raised the crosses painted on local roundabouts and RD advised the cost to remove was £3.6k each.

No crime to report but there was a house fire on Sutton Road.

Environment – Nothing to report

Gardens – RD advised that the shrubs need cutting back at the memorial garden in time for the remembrance Sunday. Clerk to chase gardener. ACTION: Clerk

## **12. REPRESENTATIVES REPORTS - none**

## **13. ITEMS FOR NEXT MEETING AGENDA:**

- Speedwatch update
- Memorial names update
- SSE update

Page 3 of 3

**The next Parish Meeting will be on the 28<sup>th</sup> of October 2025 from 7pm**

The meeting closed at 7.46pm

### **September payments:**

Salary	£	394.00
HMRC	£	109.71
Walpole Mowing Man	£	70.00
BCKLWN dog bin	£	158.18
Clerk Expenses Aug/Sept	£	160.64
Inc poppy wreath/defib pads		

Signature .....

Date .....