



WALPOLE CROSS KEYS PARISH COUNCIL

Chair: Nick Dyble

Clerk: Gail Robinson

You are hereby summoned to attend the ANNUAL Parish Council Meeting to be held on 26th of May 2026 at the Jephson Hall from 7pm

Gail Robinson

Gail Robinson – Clerk.

19.5. 26

clerk@walpolecrosskeys-pc.gov.uk

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Welcome
- Open Session for Parishioners Questions** (3 minutes allowed per speaker, up to a maximum of 15 minutes in total)
4. To consider apologies for absence
5. To record Councillors' declarations of interest
6. To approve the meeting minutes from the Parish Council meeting held on the 24th of March 2026
7. To approve the Extra Ordinary meeting minutes from the Parish Council meeting held 24th April 2026
8. To consider matters arising from the last meeting:
 - a. Speedwatch
 - b. Memorial names update
 - c. Installation of bus shelter seats
 - d. Replacement millennium garden information board
 - e. Painting of the milestone
9. To receive Chairman (inc. SAM & NDP updates) and Clerks Reports
10. To receive County and Borough Councillors Reports – J Kirk reports are on the website (May)
11. Finance:
 - a. Approve bank statements/reconciliation and payments/receipts for March and April 2026
 - b. Approve payments made since the last meeting and for payment
 - c. To note income received
 - d. To consider CIL allocation for 2025/26
 - e. To carry out the following AGAR related items for the financial year

2025/26

- I. Confirm the Annual Internal Audit is received and noted
 - II. Confirm the Annual Governance Statement (Section 1)
 - III. Confirm the Accounting Statements (Section 2)
 - IV. Following approval, the Chair signs the Annual Governance Statement and Accounting Statements
 - V. The Chair sets the commencement date for the exercise of public rights
 - VI. The Chair directs the Clerk to send the following items to the External Auditor:
 - The Annual Internal Audit Report
 - The Annual Governance Statement
 - The Accounting Statements
 - An analysis of any significant year on year variances
 - A bank reconciliation as at 31 March 2026
 - Details of the arrangements for exercise of public rights
 - VII. The Chair directs the Clerk to publish on the Parish Council website the following items:
 - The Annual Internal Report
 - The Annual Governance Statement
 - The Accounting Statements
 - A declaration that the accounts are as yet unaudited
 - Details of the arrangements for the exercise of public rights
 - The name and address of the External Auditor
12. Planning Matters –
To consider PC consultation comments on all new planning applications & decisions received before the meeting, as attached and any others received after the agenda has been issued:
- a. Applications –
 - 26/00651/F - Proposed extension to existing spa to create a swimming pool, squash court, plant room and swimming pool changing rooms. at Samuels Family Farm Shop And Butchers Market Lane Walpole St Andrew WISBECH Norfolk PE14 7LT
 - b. Decisions –
13. Correspondence/Communications – including received after agenda issue date:
14. To discuss Highways, Crime, Environmental and Gardens
15. To receive Representative reports
16. To receive items for next meeting agenda
17. To consider holding monthly Parish Council meetings
18. To note the date of the next meeting 28th of July 2026 at the Jephson Hall, starting at 7.00pm