WALPOLE CROSS KEYS
PARISH COUNCIL

MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 22ND SEPTEMBER 2026 AT 19.00 AT JEPHSON HALL

1. **Present**
   Cllr N Dyble – Chair, Cllr T Roberts, Cllr A Sylvester, Cllr B White, Cllr R Dyble and Cllr G Coates
   3 Members of the public

2. **Welcome**
   Open Session for Parishioners Questions (3 minutes allowed per speaker, up to a maximum of 15 minutes in total
   - A member of the public noted that they had previously voted for the Neighbourhood Plan. They noted there is a lot to read and wanted to make an informed decision about the up-and-coming referendum. Cllr N Dyble invited questions during the meeting to help the parishioner decide, as this is on the agenda at item 7.
   - A member of the public came along to take notice of the meeting.
   - A member noted the recent placement of the new notices near the school to help slow traffic.

3. **To consider apologies for absence**
   It was resolved to accept apologies from Cllr S Dolby.
   Cllr J Kirk is at another meeting and maybe late.

4. **To record Councillors' declarations of interest**
   There were no declarations of interest.

5. **To approve the meeting minutes from the Ordinary Parish Council meeting held on the 28th of July 2026**
   It was proposed by Cllr Roberts that the minutes of the 28th of July 2026 be accepted as a true and accurate record of the last meeting. This was seconded by Cllr White and all agreed.

6. **To consider matters arising from the last meeting:**

a. Speed watch – The speed watch training took place on 9th September at the Jephson Hall. 11 people attended. Now the group is waiting for the equipment to turn up and then they are ready to start speed checking. Now at the top of the list to receive the equipment. It agreed this was an amazing number of people coming to the training. Two locations have been agreed for the speed watch checks. It is recommended that an hour speed watch at each session. A schedule has been made for the sessions. All the Risk Assessments have been completed.

b. Memorial names update – This is still ongoing. Cllr R Dyble felt there are some good, laminated products painted with gold wording that could be used for the memorial. Cllr N Dyble discussed the history of this item for the benefit of the new parishioners attending.

c. Installation of bus shelter seats – Nothing to report currently.

d. Replacement millennium garden information board – Nothing to report currently.

e. Painting of the milestone – completion. Cllr Sylvester. Noted that she cleaned and scrubbed the milestone to remove all the grime before painting the milestone. She explained that in addition to this she had done some research about milestones and that there is a society for milestones. The details of the refurbishment have been registered with the society.

7. **To receive Chairman (inc. SAM & NDP updates) and Clerks Reports**

- SAM 2 update – Cllr N Dyble is having problem with one of the signs. It was agreed that Cllr N Dyble would get the sign returned to Westcotec to see if it can be repaired as it is under warranty. Cllr N Dyble discussed having it changed to solar power and will try the change process on the old systems. Cllr N Dyble presented the data collected in both 30mph and 40mph limit areas. The figures collected were consistent with those received in previous months.
  The speed limit signs coming into the village now have a yellow background. And the Speed Roundel Markings are going to be painted on the road.
- Cllr N Dyble delivered two signs for the school to use, and they have been putting them out.
- A farmer has agreed to have signs on his land that have been purchased. Cllr N Dyble is currently putting some posts on them so they can be put out. There are two signs to be placed one above the other on a steel post. They are: "Check Speed - 30" and "Children Crossing". Cllr White and Cllr N Dyble will put them in place as agreed with the landowner this weekend.
  It was agreed that the cost for the above signs would come from the

CIL funding. The charges are £322.72, £45.91 and £26.66 and would be paid to Cllr N Dyble as an expenses claim.

- Councillors considered where other speed limit signs could go. The bus shelter is owned by the Parish Council so it was suggested a sign could go there.
- Neighbourhood Plan vote is on 24th September. A councillor noted that there are some elements of the infrastructure in the village are lacking, particularly the water pressure. Cllr Roberts noted that he is not opposed to additional homes in the village, but the Parish Council needs to have more control to make sure they are in positions that are positive for the village. Cllr N Dyble felt that parishioners should complain more about the water pressure because water authorities should be maintaining a certain pressure.

  It was agreed generally that the Neighbourhood continues to be a positive for the village.

The Clerk reported:

- There is no invoice from Walpole Mowing Man during August due to extreme weather and there was no grass cutting.
- PKF asked some additional questions regarding the AGAR which I have answered. The AGAR has now been passed to an engagement lead for review and to be signed off. Hopefully that will be completed by 30th September.
- The Clerk attended Scribefest on 17th September from 9.30am till 4pm and it covered a lot of interesting topics.

8. **To receive County and Borough Councillors Reports – Cllr J Kirks reports are on the website (September and October)**

These are on the website.

9. **Finance:**

a. Approve bank statements/reconciliation and payments/receipts for July and August 2026

Bank reconciliation 31st July	
301 Current	£4,096.17
408	£24,328.98
411 Cil	£10,864.05
Bank reconciliation 31st August	
301 Current	£3,855.18
408	£24,326.98
411 Cil	£10,864.05

b. Approve payments made since the last meeting

Mowing Man	£70.00
BCKLWN, dog bin	£163.99
Bank charge	£7.00

c. Approve payments for consideration

Mowing Man - September	£70.00	
BCKLWN, dog bin -	£163.99	
Bank chg - Sept	£7.00	
G Robinson Wage/WFHA M5	£305.40	
G Robinson Wage/WFHA M6	£305.60	
HMRC M5	£69.80	
HMRC M6	£70.00	
SSE to 31/7/26	£17.72	
SSE to 31/8/26	£17.15	
Village hall hire for PC meeting @ £15/meeting Sept 25, Oct 25, Jan 26, March 26, April 26, May 26, July 26, Sept 26	£120.00	
Village hall hire 9th Sept 26 for Speed watch training	£20.00	
From the CIL funding account		
Cllr N Dyble exp claim – Safety signs4less		£45.91
Cllr N Dyble exp claim – Viking signs		£26.66
Cllr N Dyble exp claim – Signs direct		£322.72

d. To note income received

Precept	£7,848.00

e. To consider net position

Circulated prior to the meeting. No cost codes are over budget as of 31st August 2026.

f. To consider Westcotec for flashing school sign quote and to make a Parish Partnership grant application (deadline 1st December 2026) to fund 50% of the cost

After discussion it was agreed to ask Westcotec to do a site visit so an exact quote can be provided, and this can be considered at the next meeting.

10. **Planning Matters –**

To consider Parish Council consultation comments on all new planning applications & decisions received before the meeting,as attached and any others received after the agenda has been issued:

a. Applications

b. Decisions

- 26/01011/F Walpole Cross Keys, Variation of Condition 2 attached to 25/01632/F: Proposed single storey front/side extensions and garage conversion to create a residential annexe, garden room and entrance lobby. Bonnetts Farm Station Road, Walpole Cross Keys, PE34 4HB. Application Permitted 6 August 2026 Delegated Decision

c. Withdrawn - none

d. Correspondence - none

Cllr Coates – noted a shed on a particular site and asked if this was in the last planning application or if it has been built without planning permission – Cllr N Dyble will look at previous applications.

11. **Correspondence/Communications – including received after agenda issue date:**
A Councillor noted that there is some fly tipping in a ditch in the village. Cllr N Dyble to investigate this and follow up as necessary.

12. **To discuss Highways, Crime, Environmental and Gardens**
    - Highways – Cllr Coates noted that there is some white paint around potholes in the village and hopes they will be repaired soon.
    - Crime – Cllr R Dyble noted that a telehandler was stolen from a local yard on 8th Sept on Station Road.
    - Gardens – It was noted that the area is full of rubbish and weeds.
    - Clerk to order the Wreath from RBL and have it delivered to Cllr N Dyble.

13. **To receive Representative reports**
Cllr Coates noted that the Power Fund committee meeting was cancelled.

14. **To receive items for next meeting agenda**
    - Parish partnership
    - Funding for the School flashing signs
    - Co-option

15. **To consider holding monthly Parish Council meetings**
Covered last month and should not have been added to this agenda.

16. **To note the date of the next meeting, Tuesday 27th of October 2026 at the Jephson Hall, starting at 7.00pm**
Details of the next meeting were noted by those present.